

REQUIRED EXAMINATION , COURSE WORK, AND GRADING SYSTEM		
INPUT	% OF GRADE	IMPORTANT DATES & DEADLINES
Theory Mid-term I	20%	February 4, 2009
Midterm II	20%	March 6, 2009
Laboratory Tutorial (presentation)	15%	Starting Jan. 19, 2009
Lab attendance, participation and exercises	15%	Weekly
Comprehensive Theory Final Exam	30%	April ???, 2009

Mid-term and final exams: The mid-term and final exams will test material covered in lecture and any of the assigned readings. The exams will include a combination of fill-in-the-blank, short answer questions and essay questions. Material covered from the start of the course up to the date of the exam is eligible to be included on an exam.

Missed exams / Make-up policy: You must take examinations during their scheduled periods. Make-up tests will be allowed only if there are extenuating circumstances, in which case the test will be given orally. If there is a medical problem that causes a student to miss an exam, the student must contact the instructor within 3 days of the exam to provide documentation of the illness and make arrangements for a make-up exam. Failure to do so will result in a zero grade for the exam.

Late assignments: Assignments handed in late will be penalized/deducted 5 points (out of a total 100 points) per day that they are handed in late. If there is a medical reason for the delay, the student must contact the instructor within 3 days of the assignment due date to provide documentation of illness and make arrangements for a new due date for the assignment. Students who are struggling with unexpected, major life issues that conflict with an assignment due date are advised to contact the instructor BEFORE the assignment is due to discuss the possibility of arranging a new due date.

The **Laboratory sessions** are very important because is where you will learn a great deal of information about uses and cultural issues of plants. They will consist of demonstration and study of plant material related to the class, reports prepared by class members, and discussion of lecture material, and reading assignments. Most labs are fun, cultural and illustrative. We often prepare and taste food made from the plants or families discussed. We may have international feasts depending on the class cultural enrollment. I strongly recommend you to attend the labs and cover all the material provided. Please share with us your heritage/cultural experiences. **Note** that your attendance, participation and completion of lab assignments will be worth 15% of your final grade.

Remember that this is an *integrative course* and that lecture and laboratory sessions make up the entire content of this course. Hence, the exams will include material from both components.

Note: Because of the amount of material and students' presentations, some lab sessions may run a little bit longer than the expected length if the session.

ACADEMIC HONESTY

The Guidelines for Academic Conduct from University of Saskatchewan Council (found at: http://www.usask.ca/honesty/aca_honesty.shtml) give the following description of honest behaviour at the university:

Honesty and integrity are expected in class participation, examinations, assignments, patient care and other academic work.

- Perform your own work unless specifically instructed otherwise.
- Use your own work to complete assignments and exams.
- **Cite the source when quoting or paraphrasing someone else's work.**
- Follow examination rules.
- Be truthful on all university forms.
- Discuss with your professor if you are using the same material for assignments in two different courses.
- **Discuss with your professor if you have any questions about whether sources require citation.**
- Use the same standard of honesty with fellow students, lab instructors, teaching assistants, sessional instructors and administrative staff as you do with faculty.

Beware of plagiarism!!!! Academic honesty is a must in our institution and plagiarism will be strictly penalized.

For more information on academic honesty visit the above website and the ***Guidelines for Academic Conduct*** found at: http://www.usask.ca/university_council/reports/archives/guide_conduct.shtml

The above information has been taken from the U of S website (http://www.usask.ca/honesty/aca_honesty.shtml)